

SIGN PERMIT REQUIREMENTS

(Excerpt from page I-14 of Sign Ordinance 2002-03, Section 7:0)

Each application for a sign permit shall include the following:

1. Name, and address of the property owner or authorized agent of the property owner, if any, and name of sign contractor, if any.
2. Address of the property where the sign is to be erected.
3. Lot area, sign and zoning district and principal land use(s) on the lot subject to the erection of the sign.
4. A complete description of the sign(s) to be erected, including, but not limited to: number, type, method of illumination, size, height, etc.
5. A dimensioned sketch of the sign and a plot plan showing the location of each sign on the lot.
6. Other details sufficient for the authorized City representative to determine compliance with the requirements of this article, which may include a building elevation, survey or other drawings or documentation satisfactory to assess and recommend a permit for the sign.
7. Application fees are paid at time of issuance and approval of sign permit.

CITY OF CENTER POINT
P.O. BOX 9847
CENTER POINT, AL 35220
205-854-4617

SIGN PERMIT APPLICATION

(Pursuant to Ordinance #2002-06)

1) Business Name: _____ Phone: _____
Address: _____

2) Property Owner/Agent: _____ Phone: _____
(Circle One)
Address: _____

3) Name of Sign Contractor, if any: _____ Phone: _____
Address: _____

4) Address of Sign Location if Different from Above: _____

5) Lot size – Approximately _____ Square Feet.

6) Principal Land Use at New Site: _____

7) Number of signs Required: _____ each 8) Type _____

9) Desired Size of Sign Face: _____ Square Feet

10) Dimensional Sketch Required and Provided By: _____

11) Owner /Engineer /Architect (Circle One)

12) Illuminated: Yes No 13) Method of Illumination: Direct Indirect Light
(Circle One) (Circle One)

Note: If the sign is to be lighted, a certified electrician must secure an electrical permit from the City of Center Point and allow them to inspect and sign off on this phase of the work.

14) Applicant's Signature: _____ Date: _____

15) Application Accepted for City by: _____

Sequence Control Number: _____

Form: SPA 101